

Solano Community College  
Academic Senate  
CURRICULUM COMMITTEE  
**Adopted Minutes**  
Tuesday, November 29, 2011  
1:30 p.m., Room 505

**1. ROLL CALL**

Chair Joe Conrad called the meeting to order at 1:39 pm

Present: Robin Arie-Donch, Debra Berrett, Curtiss Brown, Joe Conrad, (Chair), Lynn Denham-Martin, Erin Duane, Marianne Flatland, Betsy Julian, Margherita Molnar, Maire Morinec, Randy Robertson, Pei-Lin Van't Hul, Teri Yumae, Connie Adams, Latifah Alexander (Student Rep)

Absent / Excused: Joanna Tanaka (Student Rep), Arturo Reyes, EVP

**2. APPROVAL OF AGENDA**

All matters listed under the Consent Items are considered routine and will be enacted by the approval of the agenda unless removed from the Consent Items by a Committee member.

Joe pointed out these corrections to the agenda: course name correction on item 8a; 6b will be tabled indefinitely per the Kinesiology department, and; items 8k – 8p will be tabled until the CurricUNET issue can be fixed and the revalidation completed.

M: Curtiss Brown

S: Marianne Flatland

A: Approved as amended – Unanimous

**3. CONSENT ITEMS**

**4. APPROVAL OF MINUTES** – November 8, 2011

M: Robin Arie-Donch

S: Lynn Denham-Martin

Discussion: Joe noted that under course modification 8 l, the number CDFS “75” should be CDFS “74”. CP11-097, CDFS 074 Science and Math for ECE was approved on November 8 and only the number needs to be corrected. CDFS 75 will be on the next agenda.

Robin requested that the discussion points on CDFS 54 be moved from Item 7q to item 7s.

A: Approved as amended - Unanimous

**5. ACTION ITEMS** (none)

**6. NEW COURSES**

a. (CP11-117) CDFS 054 Child Health, Safety, and Nutrition

1) Action on course

Discussion: At the Nov. 8<sup>th</sup> meeting counselors requested course numbers remain consistent and Teaching in a Diverse Society, numbered CDFS 054 was tabled to examine the possibility of retaining number 053.

M: Erin Duane

S: Marianne Flatland

Discussion: Amy Obegi reported that Nutrition 053 was created several years ago with the understanding that the Curriculum Alignment Project was coming forward, but there was confusion if the course could be taught by ECE as well. In the process of working with Robin to assure the revised Nutrition Course met CAP requirements, an identical class was created in the Child Development Department. The two classes are cross listed and can be taken in either department. CDFS 053 met CAP standards with modifications. Faculty and Robin agreed the number could be changed to CDFS 054 to match the Nutrition course number. This class could potentially be GE and Amy will pursue that with Robin towards a goal to create a transfer degree in Early Childhood Education (ECE).

Betsy asked why the objectives are the same in both courses, but the outcomes are not. Amy replied that SLOs can't be adjusted in course modifications and she submitted it to Tracy Schneider. Pei-Lin added that there is an SLO update process in CurricUNET and the SLO will be changed.

A: Approved - Unanimous

b. (CP11-118) KINE 049 Triathlon Training

1) Action on course

Table indefinitely

c. (CP11-119) BIO 016L Human Biology Laboratory

1) Action on prerequisites

M: Erin Duane

S: Robin Arie-Donch

Discussion: Maire questioned the accuracy calling this a prerequisite rather than a co-requisite and how there can be lecture hours associated with it. Betsy responded that a co-requisite has to be taken concurrently and this lab can be taken independently, is self-contained and self-explanatory, and students can be successful even taking it sometime later. Because instructors spend time giving instructions and students have to turn in activities they do outside the lab, it warrants having lecture included. This is the only college she's been in that requires concurrent courses. While it might be optimal, requiring concurrent labs would take away student options, flexibility and freedom to take labs later and close the door to that opportunity. Maire countered that in her experience many university courses are required concurrently.

Pei-Lin noted that the course was modeled after BIO 12L with the lab portion added. Technically co-requisites can only be done one way and create registration problems. Robin added that many other courses in the same format would need to be changed along with this one. Maire pointed out that for a course to be a prerequisite, we have to demonstrate that a student would have to take the prerequisite in order to be successful. She added that sometimes students have too many options that become confusing. Betsy replied that the assumption is that you cover material in lecture before lab or sequentially. Joe clarified from reviewing the PCAH (Program and Course Approval Handbook) that if a course can be taken concurrently and as a prerequisite, it should be called a prerequisite. A co-requisite can only be taken concurrently while a prerequisite offers the option. Joe read "It is possible that a course may be established as a prerequisite or co-requisite. In this event the student may enroll in the prerequisite or co-requisite course either prior to or simultaneously with the target course." So it can be both. Marianne queried if it could be changed to an advisory. Robin responded that advisories are not accepted by UCs and the numbers would have to be changed

A: Approved 10:1

2) Action on course

M: Erin Duane

S: Marianne Flatland

Discussion: Pei-Lin pointed out the DE form which can be found under "sample assignment" and the pencil icon for the attached course checklist.

A: Approved – Unanimous

## 7. COURSE MODIFICATIONS

a. (CP11-104) CDFS 053 Teaching in a Diverse Society (Tabled from 11/8)

Name change, Catalog update, Student Performance Objectives, Advisories, Assignments, Content Outline, Text update, Original number changed to keep consistent with GE req.

1) Action on course

Joe pointed out that this was reviewed on Nov. 8 as CDFS 054.

M: Erin Duane

S: Robin Arie-Donch

A: Approved - Unanimous

b. (CP11-120) NUTR 054 Child Health, Safety, and Nutrition

Make identical to CDFS 054

1) Action on course

This course was modified to meet CAP standards

M: Erin Duane

S: Curtiss Brown

A: Approved - Unanimous

c. (CP11-121) MATH 018 Exploring Math and Science Teaching

Workload, assignments

1) Action on course

Contact hours require supervision by qualified faculty to claim apportionment so the following correction brings the course into compliance. The two "contact hours" per week have been corrected to "assignment" as it has been listed in the catalog description.

M: Erin Duane

S: Marianne Flatland

Discussion: Debra pointed out that "intern" under Title 5 means something specific and suggested correction to "field observation experience" under 12b to be Title 5 compliant. Maire noted that one research case study per semester implies the student can research and write so she suggested that eligibility for ENG I be added as an advisory.

A: Approved as amended - Unanimous

## 8. CURRICULUM REVIEW – COURSE MODIFICATIONS

- a. (CP11–122) KINE 002E Aqua Aerobics  
Name change, assessments, textbooks  
1) Action on course

Changing names from PE to Kinesiology, assessments and textbooks are updated 8a-8h.  
8e has more changes.

M: Group items 8a-8d and 8f-8h – Erin Duane

S: Marianne Flatland

M: Maire Morinec

S: Teri Yumae

A: Approved group - Unanimous

- b. (CP11–123) KINE 004B Beginning Tap Dance  
Name change, assessments, textbooks  
1) Action on course

Approved – see 8a

- c. (CP11–124) KINE 004D Jazz Dance Techniques  
Name change, assessments, textbooks  
1) Action on course

Approved – see 8a

- d. (CP11–125) KINE 004E Dance Production  
Name change, assessments, textbooks  
1) Action on course

Approved – see 8a

- e. (CP11–126) KINE 004F Beginning Hip-Hop Dance  
Name change, catalog description, assessments, assignments, textbooks  
1) Action on course

M: Erin Duane

S: Marianne Flatland

Discussion: Joe noted some changes in catalog description and verbiage and sentence structure changed under course assignments.

A: Passed – Unanimous

- f. (CP11–127) KINE 004H Beginning Jazz Dance  
Name change, assessments, and textbooks  
1) Action on course

Approved – see 8a

- g. (CP11–128) KINE 004J Beginning Ballroom Dance  
Name change, assessments, and textbooks  
1) Action on course

Approved – see 8a

- h. (CP11–129) KINE 004K Beginning Ballet  
Name change, assessments, and textbooks  
1) Action on course

Approved – see 8a

- i. (CP11–130) KINE 005Q Elite Fitness Training  
Name change, repeatability, student performance outcomes, assessments, assignments, and textbooks  
1) Action on course

M: Approve 8i and 8j together – Erin Duane

S: Teri Yumae

A: Passed – Unanimous

5 q verbiage, punctuation corrections

Discussion: Maire queried if an objective is needed to address the spirit aspect. Curtiss responded that the challenges of the course help to strengthen students on all levels. Minor verbiage and punctuation corrections were made.

A: Passed - Unanimous

j. (CP11–131) KINE 005R Core Conditioning Training

Name change, repeatability, student performance outcomes, assessments, assignments, and textbooks

1) Action on course

Approved – see 8i

k. (CP11–132) KINE 002B Intermediate Swimming

Name change, assessments, and textbooks

1) Action on course

2) Action on prerequisites

Tabled

l. (CP11–133) KINE 003E Intermediate Judo

Name change, assessments, and textbooks

1) Action on course

2) Action on prerequisites

Tabled

m. (CP11–134) KINE 004C Intermediate Tap Dance

Name change, fix units, assessments, and textbooks

1) Action on course

2) Action on prerequisites

Tabled

n. (CP11–135) KINE 007E Intermediate Golf

Name change, assessments, repeatability statement, and textbooks

1) Action on course

2) Action on prerequisites

Tabled

o. (CP11–136) KINE 008F Intermediate Badminton

Name change, assessments, and textbooks

1) Action on course

2) Action on prerequisites

Tabled

p. (CP11–137) KINE 055 Sports Medicine – Athletic Training Internship/Practicum

Name change, method of instruction, assessments, and textbooks

1) Action on course

2) Action on prerequisites

Tabled

**9. NEW/REVISED CREDIT PROGRAMS OR CERTIFICATE PROGRAMS (none)**

**10. MAJOR DELETIONS (none)**

**11. REPORT FROM THE CHAIR**

Joe reported that he has been working with Erin and Pei-Lin on a new Curriculum Committee Handbook and he will forward it to Committee members within a couple days. Joe asked everyone to review it for additions and

corrections. The Committee will complete the revision in the spring and take it to the Academic Senate for approval as an official document.

**12. REPORT FROM THE EXECUTIVE VICE PRESIDENT OF ACADEMIC & STUDENT AFFAIRS**

None

**13. REPORT FROM THE ARTICULATION OFFICER**

Robin reported that she experienced a wonderful treat when she attended the Nutcracker. The orchestra, including Teri Yumae and her husband, held a beautiful performance and Robin advised everyone to attend next time. Robin reminded members that all new transferrable courses need approval by the Articulation Officer before they are added to the agenda. At least three weeks advance time is recommended. Joe added that Amy and Renee contacted Robin months ago regarding items on today's list, so the sooner the better.

**14. OTHER**

**15. OPEN DISCUSSION**

**16. ADJOURNMENT**

M: Erin Duane

S: Lynn Denham-Martin

A: Passed – Unanimous

The meeting adjourned at 3:01pm